

# SHRIRAM POLYTECH LTD.

CIN: U74120DL2008PLC185967

Registered Office: 2<sup>nd</sup> Floor (West Wing), Worldmark-1, Aerocity, New Delhi - 110037

Website: [www.shrirampolytech.com](http://www.shrirampolytech.com); Email Id: [Info@shrirampolytech.com](mailto:Info@shrirampolytech.com) and Tel: +91-11-42100200

## NOTICE

Notice is hereby given that 17<sup>th</sup> Annual General Meeting ('AGM') of the Members of Shriram Polytech Limited will be held on Wednesday, 10<sup>th</sup> September 2025 at 11:00 A.M. at 2<sup>nd</sup> Floor (West Wing), Worldmark 1, Aerocity, New Delhi-110037, to transact the following businesses:

### ORDINARY BUSINESS:

1. To consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March 2025, the reports of the Board of Directors and Auditors' thereon.
2. To appoint a Director in place of Mr. Krishan Kumar Sharma (DIN:07951296), who retires by rotation and being eligible offers himself for re-appointment.

### SPECIAL BUSINESS:

3. To consider and, if thought fit, to pass the following resolution with or without modification(s) as an Ordinary Resolution.

**"RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and any other applicable law, the remuneration of Rs. 25,000/- plus applicable taxes and out of pocket expenses, if any, payable/paid to M/s J.P. Sarda & Associates, Cost Accountants, Kota (FRN:000289), the Cost Auditors appointed by the Board of Directors of the Company to conduct the audit of the cost accounting records of the Company for the financial year 2024-25, be and is hereby ratified and confirmed.

**RESOLVED FURTHER THAT** the Board of Directors or its other delegate be and are hereby authorised to do all such acts, deeds and things as may be deemed appropriate in this connection and to take all such steps as may be necessary, proper and expedient to give effect to this resolution."

By Order of the Board  
For Shriram Polytech Limited

Place: New Delhi  
Date: 5<sup>th</sup> May 2025



(Krishan Kumar Sharma)  
Director  
DIN: 07951296

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### **NOTES:**

1. A Member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a Member of the Company. A Proxy Form is sent herewith.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

The instrument appointing the proxy should be deposited at the registered office of the Company not later than 48 hours before the commencement of the meeting.

Any Member entitled to vote on the resolution(s), may request the Company, in writing, at least three days before the commencement of Annual General Meeting ('AGM') for the inspection of Proxies. The same shall be made available for inspection during the period beginning twenty-four hours before the time fixed for commencement of AGM and ending with the conclusion of AGM.

2. Relevant documents referred to in the accompanying Notice and the Explanatory Statement are open for inspection by the members at the registered office of the Company on all working days, during normal business hours up to the date of meeting.
3. The Register of Directors and their shareholding maintained under Section 170 of the Companies Act, 2013 (the "Act") and Register of Contracts or Arrangements in which Directors are interested under Section 189 of the Act will be made available for inspection by Members of the Company at the venue of the meeting.

Corporate Members intending to send their authorized representatives are requested to send a duly certified copy of the Board Resolution authorizing the representatives to attend and vote at the AGM.

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## **FORM MGT - 11**

### **PROXY FORM: AGM 2025**

**[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]**

CIN: U74120DL2008PLC185967

**Name of the Company:** Shriram Polytech Limited

**Registered Office:** 2<sup>nd</sup> Floor (West Wing), Worldmark 1, Aerocity, New Delhi-110037

Name of member(s): .....

Registered Address: .....

E-mail ID: .....

Folio No./ Client ID: .....

DP ID: .....

I/We, being the member(s) of ..... shares of the above named company, hereby appoint:

1. Name : .....

Address: .....

E-mail ID: .....

Signature: ....., or failing him

2. Name : .....

Address: .....

E-mail ID: .....

Signature: ....., or failing him

3. Name : .....

Address: .....

E-mail ID: .....

Signature: .....

as my/ our proxy to attend and vote (on a poll) for me/ us and on my/ our behalf at 17<sup>th</sup> ANNUAL GENERAL MEETING of the Company, to be held on Wednesday, 10<sup>th</sup> September 2025 at 11:00 A.M. at 2<sup>nd</sup> Floor (West Wing), Worldmark 1, Aerocity, New Delhi-110037 and at any adjournment thereof in respect of such resolutions as are indicated below:

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Resolution No.	Resolution(s)	Vote (Optional, see Note 4) (Please mention no. of shares)		
		For	Against	Abstain
<b>Ordinary Business</b>				
1	Consider and adopt the audited financial statements of the Company for the financial year ended 31 <sup>st</sup> March 2025, the reports of the Board of Directors and Auditor's thereon.			
2	Re-appointment of Mr. Krishan Kumar Sharma (DIN:07951296), who retires by rotation			
<b>Special Business</b>				
3	<b>Ratification of Remuneration of Cost Auditors for the Financial Year 2024-25</b>			

Signed this ..... day of ..... 2025

Affix  
Revenue  
Stamp

.....  
Signature of proxy holder(s)

.....  
(Signature of Member)

## Notes:

1. This form of proxy, in order to be effective, should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.
2. A member entitled to attend and vote is entitled to appoint a proxy to attend and on poll, to vote instead of himself/ herself. A proxy need not be a member.
3. Signature of member should be across a Revenue stamp of Rs. 1.
4. It is optional to indicate your preference. If you leave the "For", "Against" or "Abstain" columns blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/ she may deem appropriate.

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## ATTENDANCE SLIP: AGM 2025

**PLEASE FILL IN THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE**

Name of person attending: .....

Capacity: Member  Proxy  Authorised Representative   
(Please √ appropriate)

I hereby record my presence at the 17<sup>th</sup> Annual General Meeting being held on Wednesday, 10<sup>th</sup> September 2025 at 11:00 A.M. at the Registered Office of the Company.

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Member's / Proxy's Signature

## Route Map of AGM Venue

